

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

September 29, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 6:05 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy A. Pierce, Superintendent
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

C. FALL BUDGET WORKSHOP

Superintendent Pierce mentioned Administration would be providing an overview of multi-year scenarios, middle school course ideas, and seeking Board direction. Karl Christensen, Assistant Superintendent of Business Services, mentioned he would cover the multi-year projections and provide an update on the District's status with the latest projections and assumptions; and discussing some considerations for adding expenditures to the budget. He provided a snapshot of the multi-year projections as it pertained to the Unrestricted General Fund.

Impact Factor	2014-15	2015-16	2016-17	2017-18	2018-19
Change in Unrestricted Fund Balance	(1,080,732)	688,493	(1,106,264)	(1,318,379)	(1,432,635)
Estimated Structural Surplus (Deficit)	1,786,669	556,876	(116,577)	(599,779)	(1,287,609)
Estimated Ending Reserve %	20.37%	21.32%	19.47%	16.74%	14.03%

Mr. Christensen mentioned the focus of tonight's workshop would be around the Change in the Unrestricted Fund Balance (the difference between the total income and the total outgo in the unrestricted general fund); the Estimated Structural Surplus (difference between ongoing income and ongoing expenditures); and the Estimated Ending Reserve Percentage which includes what is left in the General Fund and in Fund 17.

He noted that in 2014-15, the District ended with a deficit of \$1,080,732 in the unrestricted general fund and an Estimated Ending Reserve Percentage of a 20.27%. In 2015-16, with the items listed below included in the multi-year projections, the District had a change in Unrestricted Fund Balance of \$688,493, an Estimated Structural Surplus of \$556,876, and Estimated Ending Reserve Percentage of 21.32%. He clarified these were based on moderate assumptions and revenue growth. Mr. Christensen clarified the ending multi-year projections were based on the current year and two subsequent years. In 2017-18, the Estimated Ending Reserve Percentage is 16.74%. These are based on the assumptions that were built in at the adopted budget, in addition to some that have changed.

Items Included in Above MYP:

1. Reserve for Compensation Increase for all employees
2. STRS and PERS Increases
3. Workers Comp and State Unemployment Insurance Increases
4. Step and Column Increases

5. Inflationary increases for utilities and Prop & Liability insurance
6. Full Implementation of LCAP Actions and Services
7. Teacher Laptop Replacement Plan
8. 2 Additional Teachers for Enrollment Growth (233 total)
9. 1 Admin Intern/Demonstration Teacher for PD and HC
10. Adjustments for 2014-15 Unaudited Actuals and 2015-16 Adopted State Budget
11. RRMA reduced from 3.00% to ~2.40% for allowed transition
12. 2014-15 Retiree Savings
13. Use of Educator Effectiveness Funds over 3 years for budgeted or planned Professional Development Expenditures
14. Continued funding of Technology Reserve at \$802,000/yr to cover replenishment of teacher and student 1:1 devices and teacher laptops
15. Continued funding of Deferred Maintenance set-aside at \$535,000/yr
16. Additional staffing for growth and needs in Special Education
17. Other known expenditure revisions through August 2015

Items NOT Included in Above MYP:

1. Additional expenditures for Programs, People, Places and Protection currently under consideration
2. Additional on-going LCFF revenue from enrollment growth above 2014-15 level ~\$480,000 to \$960,000
3. Additional certificated and classified staffing needed for providing services for growth in enrollment and special student populations
4. Additional iPads for new students
5. Additional Digital and/or Print Instructional Materials and Resources for new students
6. Additional Classroom Furniture for new students
7. Other general and specific services for new students to be determined as need arises

Mr. Christensen made reference to the revised Multi-Year Projection Scenarios based on expenditures of the considerations being subsequently presented. He mentioned Dr. Pierce would assist in presenting.

Impact Factor	2014-15	2015-16	2016-17	2017-18	2018-19
Change in Unrestricted Fund Balance	(1,080,732)	(701,507)	(1,606,264)	(1,358,379)	(1,472,635)
Estimated Structural Surplus (Deficit)	1,786,669	381,876	(291,577)	(774,779)	(1,462,609)
Estimated Ending Reserve %	20.37%	18.46%	16.04%	13.46%	10.75%

Items Included in Above MYP:

1. All items enumerated on previous page
2. PLUS: All Additional Expenditure Considerations Listed Below

Item NOT Included in Above MYP:

1. All items enumerated on previous page

He mentioned the additional on-going funding expenditures projected the four Ps (People, Places, Programs, and Protection) and included the following:

Additional Expenditure Considerations: ON-GOING FUNDING		
Category	Description	Amount
People	<input type="checkbox"/> See above for personnel and compensation increases already included in MYP (<i>on-going</i>)	Included
Places	<input type="checkbox"/> Bus Replacement Plan: \$40,000 additional (total \$175,000 per year) (<i>on-going</i>)	\$40,000

Mr. Christensen explained the Bus Replacement Plan included \$40,000 to this year's budget and an on-going annual allocation of \$175,000 for bus replacements. He explained, in the past, the District had discussed replacing a bus every year. However, the District might run into the dilemma of having a different model from the previous purchase. Mr. Christensen explained these could have different parts

making it difficult to maintain. Mr. Christensen presented the idea of financing the purchase of busses and keeping the on-going expenditure at \$175,000 per year.

President Burns inquired on the number of busses and daily routes. Mr. Christensen explained the District owned approximately 21 busses and provided approximately 16 daily routes. He mentioned the additional busses are used as standbys. President Burns asked Administration to review the previously conducted FCMAT study to see if any of the information is still pertinent and helpful. He also suggested the review of the current routes and using this information to establish the type of busses required. Mr. Christensen reminded the Board of the EPA's guidelines on diesel busses and that at one point would limit the yearly miles. Superintendent Pierce mentioned it was projected that the recommendation for the new Director of Transportation would be presented to the Board in November. She mentioned it would be best to have the new Director analyze our current routes to make sure we are operating in the most efficient way. In the Spring, the Board would be presented with an update on our current routes and provide recommendations, if any.

Mr. Christensen presented the One-Time Funding considerations and mentioned Dr. S. Pierce would assist in presenting the considerations.

Additional Expenditure Considerations: ONE-TIME FUNDING		
Category	Description	Amount
Programs	<ul style="list-style-type: none"> <input type="checkbox"/> Middle School Elective Program Development in 2015-16 and Implementation for 2016-17 through 2017-18: \$400,000 [hardware, software, and curriculum] (<i>one-time: distributed by application to all schools</i>) <input type="checkbox"/> Science Equipment and other innovative technologies for 2016-17: \$60,000 (<i>one-time: distributed by application to all schools</i>) <input type="checkbox"/> PE Equipment and Training for 2015-16 and/or 2016-17: \$130,000 (<i>one-time</i>) 	\$590,000
Places	<input type="checkbox"/> Set-aside for facility renovations: \$500,000 (<i>one-time</i>)	\$500,000
Protection	<input type="checkbox"/> Additional Technology Reserve Transfer for 2015-16: \$720,000 (<i>one-time additional deposit</i>)	\$720,000

Dr. S. Pierce explained the additional expenditure one-time funding considerations were ideas from the LCAP stakeholder meetings (DELAC, DAC, STA, etc.). She explained that in order to obtain more student input on the LCAP, the District would be holding student stakeholder meetings at the schools this year. Dr. S. Pierce clarified that although these were suggestions, it was the District's idea to set aside funding for each school so they could design an elective program. She mentioned the Middle School Course Ideas included developing collaboration, creativity, communication, and critical thinking. Course ideas included Minecraft.edu, Tinkering/Markerspace, Coding/Game Design, App Design Class, 3D Design and Printing, Robotics, and Educational Technology Course Using both iPad and Laptop.

Minecraft (Minecraft.edu) adds features that allow the teacher to assign tasks and monitor students in the environment, as well as what they create. Total Program Cost: \$45,600

Tinkering/Markerspace are creative areas in classrooms where students can gather to create, invent, and learn. Students use a combination of software, electronics, craft and hardware supplies/tools to experiment and problem-solve. Makerspaces are cross-disciplinary, with elements of art, science, and craftsmanship. Total Program Cost: \$15,410 (minimum)

Coding/Game Design offers a predesigned, online course curriculum that students access through the iPad to develop their coding skills as they complete a series of increasingly challenging programming tasks. Students may also access the course content from Internet-connected devices away from school. The program includes student monitoring tools for the teacher. Total Program Cost: \$18,000 per year, minimum, ongoing

App Design Class is a beginner's introduction to programming and app creation. Instead of learning the complex language of text-based coding, students use drag-and drop building blocks through a desktop or laptop. The simple graphical interface gives even an inexperienced novice the ability to create a basic, fully functional app within an hour or less. After creating the app, students can actually test their app on a tablet. Total Program Cost: \$45,357

3D Design and printing will allow students to design three-dimensional objects using computer-aided design software and then use 3D printers to physically construct their virtual models. Students could design products ranging from artistic works to practical solutions for real-world problems (for example, some middle school programs have students design improved ear bud holders to solve the problem of them getting tangled/broken in pockets). Through this process students gain skills in design, problem-solving, STEM skills, and teamwork. Total Program Cost: \$46,157

Robotics will assist students to construct robots using the Lego Mindstorms set and then, using a computer, program the robots to complete a series of tasks ranging from simple movement to complex, multi-step tasks. Through this program they will develop skills in computer science, mathematics, engineering, verbal and written communication, and critical thinking/problem-solving. Classes would have the option to compete in actual Lego robotics competitions where students must use the skills they have acquired to solve real-world problems. Total Program Cost: \$6240, if using existing computer hardware

Educational Technology Course Using Both iPad and Laptop will assist students to develop their skills in digital literacy, brainstorming and process writing using desktop publishing tools, multimedia project design and presentation, digital storytelling, and device troubleshooting/support through completion of this course. Students would initially use their iPads to complete these tasks but would move to laptops in the latter portion of the course to access more robust programs e.g., advanced digital storytelling and interactive book design. The design of the projects would be such that other teachers could have students complete similar products in different subject-matter areas with a minimum of training, as the students would already be familiar with the project formats and software used. Total Program Cost: \$44,277

Superintendent Pierce mentioned the Middle School Elective Program Development would be open to where the Principals could work with teachers to discuss interests and ideas. She explained this was a multi-year approach; planning would be this year and implementation over the next two years. The Board expressed their concern on including an equal allocation to Sycamore Canyon since their enrollment is lower and they are K-6. Superintendent Pierce clarified the information being presented was only considerations and it was at the Board's discretion to allocate the funding. The Board asked that the schools include parent input and that every child have equal access to the electives.

Dr. Pierce shared the allocation of Science Equipment and other innovative technologies for 2016-17 would provide the schools with seed money to assist with the implementation of NGSS science standards. She mentioned the framework and curriculum had been delayed until 2017-18. The \$60,000 allocation would be based on ADA per school.

An allocation of \$130,000 for PE Equipment and Training for implementation in 2015-16 and/or 2016-17. Upon discussion, the Board asked that a three-year timeline be established to make sure schools have enough time to implement a viable program.

Mr. Christensen mentioned setting aside \$500,000 for facility renovations. He explained it would be in addition to the deferred maintenance, routine-restricted maintenance, and capital improvement program; and could be used for other renovation needs (i.e., restrooms at Carlton Oaks for a special education class, expanding a parking lot, etc.).

Mr. Christensen explained the need for a one time deposit of \$720,000 to the Technology Reserve fund for 2015-16 for replacement of future technology.

Upon discussion the Board asked that Mr. Christensen start looking at future protection for STRS/PERS increases. The Board took the following actions:

It was moved by Member El-Hajj to allocate an additional \$40,000 in ongoing funding for a bus replacement plan.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Levens-Craig to allocate \$405,000 in one-time funding for the Middle School Elective Program Development in 2015-16 and implementation for 2016-17 through 2017-18 as follows:

- Up to \$60,000 each to Cajon Park, Pepper Drive and Rio Seco (\$180,000)
- Up to \$45,000 each to Carlton Hills, Carlton Oaks, Chet F. Harritt, Hill Creek, and PRIDE Academy (\$225,000)

The Board asked that the implementation plans be brought back to the Board for approval.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Levens-Craig to allocate \$60,000 in one-time funding for Science Equipment and Other Innovative Technologies for 2016-17.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member El-Hajj to allocate \$130,000 in one-time funding for PE Equipment and Training to be implemented over three-years; and fully implemented by June 2018.

Motion:	<u>El-Hajj</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Levens-Craig to set-aside \$500,000 in one-time funding for facility needs.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Fox</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member El-Hajj to make a one-time transfer of \$705,000 to the technology reserve fund for 2015-16.

Motion:	<u>El-Hajj</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Ryan</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Fox to allocate \$15,000 for Sycamore Canyon Innovation Courses.

Motion:	<u>Fox</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Ryan</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

D. ORGANIZATIONAL BUSINESS

President Burns asked the Board for topics of discussion for their meeting with the Principals on October 6. Upon discussion, the Board asked that the topics of discussion include:

- How the new school year is going
- iPad distribution
- Ideas for school branding
- Ideas on middle school electives

The Board asked that the topic for the Student Forum include ideas for middle school electives.

E. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
*Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent*
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
*Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent*
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
Agency Negotiator: Karl Christensen, Assistant Superintendent
5. **Public Employee Performance Evaluation** (Gov. Code § 54957)
Superintendent

The Board entered closed session at 7:50 p.m.

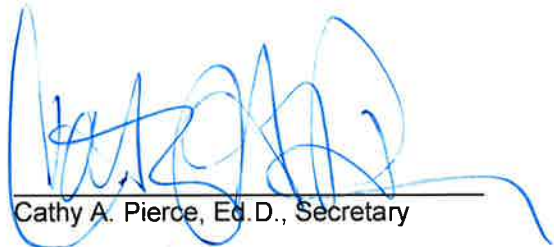
F. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:25 p.m. No action was reported.

G. ADJOURNMENT

With no further business to be discussed, the September 29, 2015 special meeting was adjourned at 9:25 p.m.


Elana Levens-Craig, Clerk


Cathy A. Pierce, Ed.D., Secretary